

●Yen Denomination

	1(ichi) yen	5(go) yen	10(juu) yen	50(gojuu) yen	100(hyaku) yen	500(gohyaku) yen
f r o n t						
b a c k						
	1,000(sen) yen		5,000(gosen)yen		10,000(ichiman) yen	
f r o n t						
b a c k						

There is also a 2,000(nisen)yen bill.

If you have collected a lot of coins, you can have them changed at the bank.



Making an International Call from a Public Phone:
 For international calls, please use the public phone for both domestic and international calls. You may use the green phone with a gold front panel or the gray phone with a gold sash. INTERNATIONAL AND DOMESTIC is written on the telephone.
 The telephone charge is in ¥100 units.

Jōgingu syūzuwa dokodesuka
Kochira desuyo

Customer: Where are the jogging shoes?
Staff: They're here.

Kono dezainno irochigaiwa arimasuka
Shiroto aoga arimasu

Customer: Do you have other colors with this design?
Staff: We have white and blue.

Kono aoga iidesune
Doozo haitemitekudasai

Customer: This blue one looks nice.
Staff: Please try it on.

Chotto kitsuidesu
Ookii saizuwa arimasuka
Arimasuyo

Customer: It's a little tight.
Do you have a bigger size?
Staff: We do.

Pittaridesu
Koreo kudasai

Customer: It fits just right.
I'll take this.

Zeikomide 3,129enni narimasu

Staff: With the tax, that comes to ¥3,129.

Arigatoogozaimashita

Staff: Thank you very much.

× × × Shopping Center
Shoe Store
Tel. No.: 079-△△△-▽▽▽▽

Year 20☆☆ XX XXXX (Sat.) 15:20

Total	¥3,129
(Consumption Tax 5%)	¥ 149)
Amount Received	¥3,129
Change	¥0

The details of the sales receipt are as stated above.

Coupons, rebates, point cards and other services are available in some stores. Ask for details from the store.

● Domestic mail

Ordinary mail matters

- regular mail (sealed letter—fususyo): up to 25g ¥80, up to 50g ¥90.
- irregular mail: postage differs depending on the weight
- ordinary postcard (hagaki): ¥50
- others: mini-letter (miniretaa): ¥60, reply-paid postcard (oofukuhagaki): ¥100

Special delivery

- cash registered mail (genkinkakitome): used for sending cash
use the special envelope (genkinkakitomefuutoo) being sold at the post office
- ordinary registered mail (kan'ikakitome): used to send non-cash valuable items
- special delivery (sokutatsu): delivery is faster than ordinary mail

● International mail

Ordinary international mail

- airmail: postcard, sealed letter, airport letter
delivery between 7–10 days

International parcel: length + width + height = within 90 cm and 2 kg

- airmail: delivery within 7–10 days
- SAL (economy airmail): delivery is slower than airmail but faster than sea mail (about 6–13 days)
- sea mail: about 50 days delivery

EMS (express international mail service): delivery is faster than airmail

In Japan, there is a private home delivery system (within 1–2 days delivery nationwide). This is also being handled by convenience stores. For sending overseas, there is also an international home delivery system



●Going to the KobeImmigration Office (Osaka Immigration Bureau, Kobe District Office)

JR Sasayamaguchi Take the semi-express train bound for Osaka

↓
About 1 hour

JR Amagasaki Sanyo Line Change to the express train bound for Himeji
or Change to the semi-express train bound for Aboshi

↓
About 15 minutes

JR Sannomiya

↓
About 15 minutes on foot

Kobe Immigration Office

●Going to Osaka (Itami) International Airport

JR Sasayamaguchi Take the semi-express train bound for Osaka

↓
About 50 minutes

JR Itami

Itami:Take the airport bus

(comes every 15~30 minutes)

↓
Osaka International Airport

●Going to Kansai International Airport

JR Sasayamaguchi Take the semi-express train bound for Osaka

↓
About 1 hour

JR Osaka from the JR Loopline Platform(Kanjosen-sotomawari)

Change to the semi-express train
bound for Kansai International Airport

↓
About 1 hour

Kansai International Airport

For international flights, pregnant women who are 36 weeks pregnant have to get a physician's certificate. Those who are 38 weeks pregnant will not be allowed to board unless accompanied by a physician. Newborn infants are allowed to board 8 days after delivery.



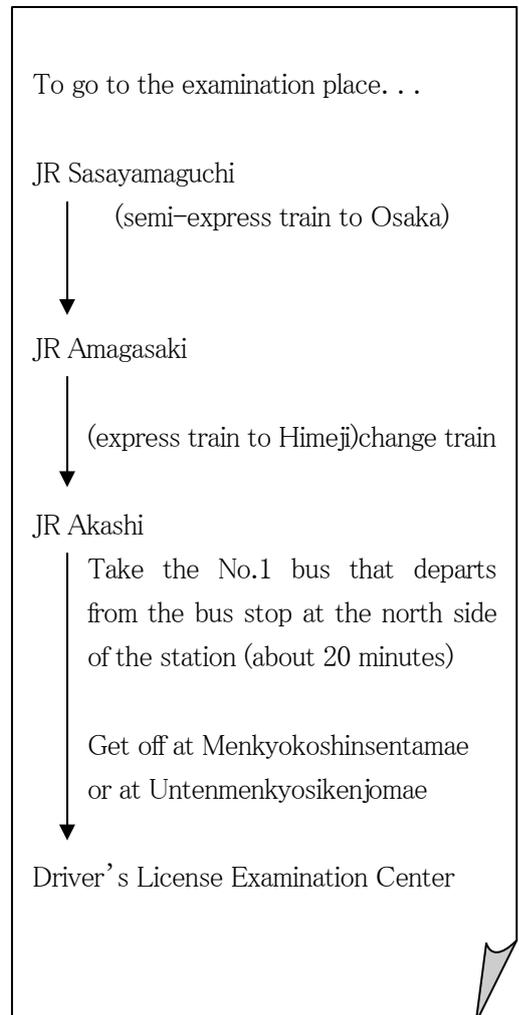
It is convenient to send your baggage to the airport by home delivery service. For your baggage to reach the airport the day before your flight, send it out 2 days before.



●Driving a car

If you have a driver's license from another country other than Japan, you may have to convert it to a Japanese driver's license.

- Conditions for conversion of driver's license
 - must be more than 18 years old
 - must have stayed in that country for at least 3 months after obtaining the driver's license
 - the foreign driver's license should be within the validity period
- Place for Application
 - Akashi Driver's License Examination Center
(Akashi Untenmenkyoshikenjoo)
Akashishi Niyamachoo 1649-2
☎078-912-1628
 - Examination documents, a simple written test and a practical driving test are available.
 - * The written test can be taken in English, Chinese, Spanish, Portuguese, Korean, Persian or Japanese (with furigana).
 - * For some countries, only the examination documents are issued.
- Reception Hours
Monday to Friday, 9:30-10:30 a.m.
- Requirements for application
 - application form
 - foreign driver's license: with date of issuance
 - passport: with record of departure from one's country
 - photocopy of alien registration card or certificate that an alien registration card has been applied for, A resident card
 - Japanese translation of foreign driver's license: please have it translated at your consulate or at JAF (with fee)
 - examination fee, application fee: pay
- Renewal
 - The validity period of the license is 3 years after the applicant's birthday. After that, it has to be renewed every 3 years (or once every 5 years for excellent drivers).
 - You will receive a postcard from the police department (in the address written in your license) informing you when it is time to renew your license.
 - * In Japan, you have to take a written examination and practical driving test to obtain a new license.
 - * You can also take the written examination in English.



● How to buy a car

- Since the process in buying a car is very complicated, it is better to purchase a car from a car dealer.
- In case you buy a car from a dealer, you will pay other charges in addition to the purchase price (including other charges aside from the car price, tax, insurance premium for car damage compensation, license plate) but the complicated procedures will be done for you.
- You will need, among others, a registered seal (jitsuin – the registration of a seal is done by the clerk in charge at the city registrar’s office), certificate of garage/parking lot (shakoshomei – to be applied for at the police department that has jurisdiction of the garage/parking lot area).

Sale and Transfer of Cars Between Individuals

The procedures in transferring ownership of a car and in changing insurance name are troublesome, and a seal certificate and other documents are also needed. Also, if the necessary procedures are not done properly, it will be difficult to deal with accidents or other problems that may occur. It is, therefore, better to avoid the private sale and transfer of cars. However, if this cannot be avoided, you had better seek the assistance of an expert or notary public (with fee).

● Insurance

- For car insurance, compulsory insurance (jibaiseki - compulsory automobile liability insurance) and optional insurance are available.
- You are obliged to obtain compulsory insurance when you buy a car.
- In case of accidents, the compensation from compulsory insurance is not adequate, so it is better to obtain optional insurance.

● Car Inspection

- Car inspection for new cars should be done after three (3) years and every two (2) years thereafter.
- Car inspection is very costly (inspection registration application fee, compulsory automobile liability insurance, weight tax, repair cost) so be prepared.

● Automobile Tax

- Ordinary automobile tax for ordinary cars and compact car tax for compact cars are paid every year.
- The tax receipt is needed for your car’s inspection so keep it carefully.

● Car Disposal

- Undergo the necessary procedures for car disposal.
 - You will also have to dispose of the car’s body yourself.
- When you give the car to somebody, you have to process the transfer of ownership.

*** If you do not follow the proper procedures for car disposal and transfer of ownership, you will have to continue paying automobile tax, insurance and others.**

● Private Housing

- A real estate agent will help you find a house, apartment or condominium if you tell him what kind of place you want, your budget, the location, required area, etc.
- Let us check the house's exposure to sun, noise and others.
- In Japan, furniture, curtains and other items are not provided. There are also rooms without bath or shower.

Important Terms in a Contract



- Contract guarantee deposit (tetsuke)
The amount paid as a guarantee for a contract, i.e., to reserve a place.
It is not usually refunded even in cases where there is no contract made.
- Lease contract (chintaikeiyakusho)
A mutual agreement entered into between the landlord and the tenant.
It contains the amount of rent, contract period and other details.
- Deposit/Security Money (shikikin/hoshokin)
The amount paid to be held on deposit by the landlord.
- Maintenance/Management Fee (kyoekihi/kanrihi)
The money paid for maintenance such as the cost of repair of the apartment, expenses for common use facilities like electricity, etc.
This is sometimes included in the rent.
- Brokerage Commission (chukaitesuryo)
The amount paid to the real estate agent.
- Joint Guarantor (rentaihoshonin)
The person who will share responsibility or liability with the tenant in case problems occur.

When you leave the apartment, inform the landlord or superintendent one month in advance; otherwise, you may be asked to pay a month's rent.



Even if it is bothersome, let us visit several houses with the real estate agent until we find the place we want.

● Public Housing

- Includes city-managed housing, prefecture-managed housing and housing for employment promotion.
- The presence of family members, income and other factors are taken into consideration.
- If there is no vacancy, you may not be able to move into a public housing even if you apply.

▼ For application and inquiries, contact the

City-managed and Prefecture-managed Housing: Regional Development Department ☎079-552-1118

Hyogo Prefecture Public Housing Corporation, Kobe Office ☎078-232-9557

Housing for Employment Promotion: Hello Work Sasayama ☎079-552-0092

●Moving

- It is possible to do the moving by yourself. If you ask a moving company to do it for you, confirm the cost and other details

●Gas•Water•Electricity

- Connection

•Gas: City Gas : apply directly to Sasayama City Gas Co., Inc.

Propane Gas : Contact the gas company (differs for every residence)

Ask a City **Office** staff or gas company employee to open the gas plug for you.
Never open it by yourself.

•Water Supply: apply directly to the Water Supply Department or Branch Office.

•Electricity: apply to Kansai Electric Power Company, Sanda Business Office (☎0800-777-8047)

*** You will need your name, address and customer number (the number on the label pasted on the meter box)**

The electric voltage in Japan is 100 volts. You may not be able to use some electric appliances from abroad so be careful.

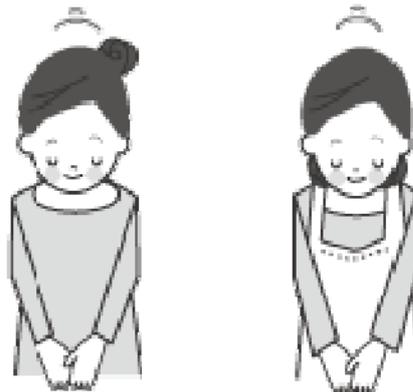
- Payment of Bills

- cash payment
- automatic deduction



After you move to your new residence, introduce yourself to your neighbors. Ask them about the schedule of garbage collection, the nearest hospital or supermarket etc.

“I just moved here. My name is ○○.” “It’s nice to meet you.”
「Kondo koshitekita ○○desu.」 「Yoroshiku onegai shimasu.」



●Change in Address

- Be sure to have your address changed in your alien registration card within 14 days at the Citizen’s Department (☎079-552-5242).

- Have the address in your National Health Insurance card changed at the Health Insurance Department (☎079-552-7103).

*** If you submit a change in address postcard to the post office, your mail will be forwarded to your new address.**